

The Albany Academies  
**Preschool  Program**

**Recommendation Form  
Confidential**

To be completed by someone, **other than a close relative**, who has cared for or worked closely with the child applying.

Date \_\_\_\_\_

Child's Name \_\_\_\_\_

Address \_\_\_\_\_

Name of Parent(s) \_\_\_\_\_

(If applicable)

Name of Day Care or Nursery Program \_\_\_\_\_

*We do wish to take this opportunity to thank you for your thoughtful comments and for the time you are taking. Each applicant for admission to the Preschool Program is asked to supply a recommendation from a person who is qualified to make an evaluation. Your recommendation/appraisal is most useful when your comments touch on specific qualities. Concrete illustrations are particularly helpful. Please complete both sides of this form, indicating by question marks anywhere you are in doubt or feel you lack adequate knowledge. This confidential recommendation is reviewed with the full awareness that young children are constantly changing and developing.*

**(Please print or type)**

Name \_\_\_\_\_

Relationship to candidate \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

**PLEASE RETURN TO:**

The Albany Academies  
Preschool Program  
135 Academy Road  
Albany, New York 12208

Phone #: (518) 429-2300 Fax #: (518) 463-5096  
[www.albanyacademies.org](http://www.albanyacademies.org)

To the best of your ability, please list the applicant's specific strengths and weaknesses in the categories listed below.

Motor Development \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Social-Emotional and Communication Skills (ability to communicate wants and needs as they relate to peers)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Social-Emotional and Communication Skills (ability to communicate wants and needs as they relate to adults)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is special about this child? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_